



**INSWORLD
INSTITUTE**

GLOBAL ACADEMIC EXCELLENCE

Application for Admission

This form can be typed or completed in CAPITAL LETTERS using **blue** or **black ink**. * Please delete as appropriate.

Applicant's Personal Information									
Full Name (as printed in passport)									
Surname/Family Name					Given Name				
Date of Birth				Gender		Marital Status			
D D M M Y Y Y Y				<input type="checkbox"/> Male <input type="checkbox"/> Female		<input type="checkbox"/> Single <input type="checkbox"/> Married			
Home Phone					Mobile Phone				
Email									
Your Nationality									
<input type="checkbox"/> Singapore Citizen					Singapore NRIC No: _____				
<input type="checkbox"/> Singapore Permanent Resident					Singapore PR NRIC No: _____		Your nationality: _____		
<input type="checkbox"/> Other. Please state your nationality: _____					International Passport No: _____				
Complete this section if you are <u>NON</u>-Singaporean/Singapore Permanent Resident									
<input type="checkbox"/> I have never held any type of 'Pass' in Singapore									
<input type="checkbox"/> I am currently holding or		<input type="checkbox"/> Student's Pass		<input type="checkbox"/> Dependant's Pass		<input type="checkbox"/> Long Term Visit Pass		<input type="checkbox"/> Diplomatic Pass	
<input type="checkbox"/> I have held a:		<input type="checkbox"/> Others: Please specify name of Pass _____		Please fill in your Pass Fin No: _____					
Residential Address in Singapore (if any)									
Block/House No.			Street Name						
Unit No.			Building Name						
Singapore Postal Code									
Home Country Address (if different from above)									
Number and Street									
Suburb/Town			State						
Country			Postal Code (if any)						

Parents' Information		Father		Mother	
Name					
*NRIC /Passport /Fin No.					
Nationality					
Occupation					
Email					
Contact Number					
Appointed Legal Guardian (must be above 18 years old and living in Singapore) (if applicable)					
Name			Nationality		
*NRIC /Passport / Fin No.			Contact Number		
Email					
Residential Address					
Academic Qualifications					
Provide details of any qualifications you have obtained and/or are currently pursuing in chronological order					
Name of School	Country	Language of Instruction	Period of Study		Certificate Awarded/ Highest Qualification
			from mm/yyyy	to mm/yyyy	
Disability/Special Needs					
Do you have any learning disability or special needs (i.e., social/communication impairment such as autistic spectrum disorder or specific learning disability (SLD) such as dyslexia, dyspraxia, ADHD, etc.)?					
<input type="checkbox"/> No <input type="checkbox"/> Yes. If yes, the school may require you to submit a medical report and/or a psychological assessment report (not more than 2 years old).					
Do you have any allergies or medical conditions?					
<input type="checkbox"/> No <input type="checkbox"/> Yes. If yes, please provide details (type of allergies or name of medical conditions). _____					
English Language Proficiency					
As all courses are taught in English, applicants must meet a minimum English language requirement. Applicants must either have obtained a satisfactory score in one of the tests shown below, or provide evidence of having reached an acceptable level of English Proficiency from a former school, or reach an equivalent standard in the Insworld English Language Placement Test.					
*TOEFL / IELTS / IGCSE English Language / GCE O Level English Language			Year taken:	Score:	
Other English Language test, please specify _____			Year taken:	Score:	
Academic Course Selection			Duration of Study (1 term = 3 months) (No. of terms is subject to student's academic qualifications)		
<input type="checkbox"/> English for Academic Study (Standard 3 terms) <input type="checkbox"/> Elementary <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced			<input type="checkbox"/> 6 Terms <input type="checkbox"/> 5 Terms <input type="checkbox"/> 4 Terms		
<input type="checkbox"/> Edexcel International Tuition Programme			<input type="checkbox"/> 3 Terms <input type="checkbox"/> 2 Terms <input type="checkbox"/> 1 Term		
<input type="checkbox"/> Preparatory Course for Pearson Edexcel International General Certificate of Secondary Education (International GCSE) Examination			Commencing		
<input type="checkbox"/> Preparatory Course for Pearson Edexcel International Advanced Level (IAL) Examinations			<input type="checkbox"/> Jan <input type="checkbox"/> Apr <input type="checkbox"/> Jul <input type="checkbox"/> Sep		
<input type="checkbox"/> Preparatory Course for Pearson Edexcel GCE Advanced Level Examination			<input type="checkbox"/> 2023 <input type="checkbox"/> 2024 <input type="checkbox"/> 2025 <input type="checkbox"/> 2026		

Future Plans

What are your plans after studying at Insworld?

Market Research

How did you find out about Insworld? Please tick **THE ONE** that applies and *delete as appropriate.

- Agent Search Engine Social Media
 Name _____ *google / yahoo / baidu / others *Facebook / WeChat / Twitter / others
 Referral (*school / family / friend / others), please name _____
 Others (*advertisements / seminar / exhibition), please name _____

Prospective Student Pre-Course Counselling Checklist

Before you submit your application, it is important that you have received full information about Insworld Institute and the course that you wish to apply for. The checklist below is to be used as a guide. Please ensure that you understand all relevant items shown below. This information is available on our website www.insworld.edu.sg. If you require any further clarification or assistance, please do not hesitate to contact the school.

Please tick to confirm that you have received pre-course counselling before you submit your application.

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| <input type="checkbox"/> Brief history of Insworld Institute and its Vision, Mission, Values and Culture. |
| <input type="checkbox"/> School's location and general description of the school facilities and infrastructure. |
| <input type="checkbox"/> The School Management Team, Members of Academic and Examination Board and the Academic Team. |
| <input type="checkbox"/> Application requirements and procedures. |
| <input type="checkbox"/> Course information such as course admission requirements, course modules and outlines, course duration and assessment schedules, promotion and award criteria and English Language proficiency. |
| <input type="checkbox"/> Type of certification awarded at the end of the course. |
| <input type="checkbox"/> Course counseling to match the aspirations of the prospective students with the course learning outcomes, opportunities for further education after graduation or job prospects after graduation. |
| <input type="checkbox"/> Samples of school timetables, Internal and External Examination Schedules. |
| <input type="checkbox"/> Total fees payable (tuition and non-tuition, application fee, miscellaneous fees, payment schedule, etc.). |
| <input type="checkbox"/> Committee for Private Education (CPE) and EduTrust. |
| <input type="checkbox"/> Sample of Student Contract. |
| <input type="checkbox"/> Fee Protection Scheme adopted by Insworld including payment methods, installment payment amounts and the due dates for each instalment. |
| <input type="checkbox"/> Student Medical Insurance. |
| <input type="checkbox"/> Refund Policy and 7-day cooling off period. |
| <input type="checkbox"/> Transfer, Withdrawal, Deferment of Course Policy and Expulsion Policy. |
| <input type="checkbox"/> Student Support Services and Extra-Curricular Activities offered at the school. |
| <input type="checkbox"/> Student Code of Conduct and Attendance Policy. |
| <input type="checkbox"/> Terms and Conditions for Student. |

Additional information for International Students

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| <input type="checkbox"/> Student's Pass application procedures, including the terms and conditions of the Student's Pass issued by the Immigration & Checkpoints Authority (ICA) of Singapore. |
| <input type="checkbox"/> Relevant Singapore Laws. |
| <input type="checkbox"/> Advice on accommodation and cost of living in Singapore. |
| <input type="checkbox"/> Advice on Personal and Medical Insurance. |
| <input type="checkbox"/> General healthcare services in Singapore. |

Supporting Documents

The following items are required to be submitted with your application form:

- An application fee of S\$1500.00.
The application fee is non-refundable in all cases except in the event that the Singapore Ministry of Education does not approve the application of a Singapore citizen to study at Insworld Institute. In this event, the application fee is fully refundable.
 - Certified copies of most recent school results/transcripts and highest school leaving certificate.
(If original transcripts are in any language other than English, please provide a certified translation).
 - For Singaporean or Singapore PR: photocopy of NRIC and/or International Passport.
For International Students: photocopy of International Passport and any other 'Pass' held in Singapore (if any).
 - Photocopy of NRIC and/or International Passport of both Parents and Legal Guardian (if any).
- * Certified means witnessed by a member of staff or approved agent of Insworld, the school that issued the transcript or a 3rd party with the legal power to certify documents in your country. All students must produce the originals of these documents for verification before commencing their studies at Insworld.

Note: Additional documents may be required from students who need to apply for a Student's Pass/Letter of Consent (i.e., birth certificate, financial statements, etc. as required by the Immigration & Checkpoint Authority of Singapore).

Applicant's Declaration and Signature

- I declare that I have read and understood this application form and that the information I have provided is correct and complete.
- I declare that I have read and understood all the important and relevant information in the 'Prospective Student Pre-Course Counselling Form.'
- I declare that I have read and accept Insworld's Terms and Conditions for Students.
- I understand that the application fee of S\$1500.00 is non-refundable (except the specific circumstances stated above) and that the supporting documents that I have submitted with this application will not be returned to me.

_____	_____	_____
Name of Applicant	Signature	Date
_____	_____	_____
Name of *Parent/Guardian (if applicant is below 18 years of age)	Signature	Date

How to submit your application

Applicants should send the completed application form and all the relevant supporting documents to:

Admissions Office
Insworld Institute
420 North Bridge Road #05-11, North Bridge Centre, Singapore 188727
Telephone: +65 6732 1728 Email: admissions@insworld.edu.sg
Website: www.insworld.edu.sg

Please note that incomplete application form and/or lack of any of the relevant supporting documents will cause delay in processing your application.

Agent's Name/Stamp
(if applicable)

Confidentiality

The School is committed to maintaining the confidentiality of the student's personal information provided in this form and undertakes not to divulge any of the student's personal information to any unauthorized third party (excluding Singapore Government Agencies) without the prior written consent of the student.