



| Applicant's Personal Information   |   |   |   |   |   |   |   |              |                               |                |                                 |                                  |
|------------------------------------|---|---|---|---|---|---|---|--------------|-------------------------------|----------------|---------------------------------|----------------------------------|
| Full Name (as printed in passport) |   |   |   |   |   |   |   |              |                               |                |                                 |                                  |
| Surname/Family Name                |   |   |   |   |   |   |   | Given Name   |                               |                |                                 |                                  |
| Date of Birth                      |   |   |   |   |   |   |   | Gender       | <input type="checkbox"/> Male | Marital Status | <input type="checkbox"/> Single |                                  |
|                                    | D | D | M | M | Y | Y | Y |              | Y                             |                | <input type="checkbox"/> Female | <input type="checkbox"/> Married |
| Home Phone                         |   |   |   |   |   |   |   | Mobile Phone |                               |                |                                 |                                  |
| Email                              |   |   |   |   |   |   |   |              |                               |                |                                 |                                  |

**Complete this section if you are NON Singaporean/Singapore Permanent Resident**

☐ I have never held any type of 'Pass' in Singapore

☐ I am currently holding or  
☐ I have held a:

☐ Student's Pass     
 ☐ Dependant's Pass     
 ☐ Long Term Visit Pass     
 ☐ Diplomatic Pass

☐ Others: Please specify name of Pass \_\_\_\_\_

Please fill in last 4 digits of your Fin No
 

|   |   |   |   |  |  |  |  |
|---|---|---|---|--|--|--|--|
| X | X | X | X |  |  |  |  |
|---|---|---|---|--|--|--|--|

|                       |  |               |  |
|-----------------------|--|---------------|--|
| Block/House No.       |  | Street Name   |  |
| Unit No.              |  | Building Name |  |
| Singapore Postal Code |  |               |  |

|                   |  |                      |  |
|-------------------|--|----------------------|--|
| Number and Street |  |                      |  |
| Suburb/Town       |  | State                |  |
| Country           |  | Postal Code (if any) |  |

| Parents' Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         | Father                  |                                                                                                                                                                                                                                                |               |                                               | Mother |  |  |                |   |   |   |  |  |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-----------------------------------------------|--------|--|--|----------------|---|---|---|--|--|--|--|
| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| *NRIC /Passport /Fin No.<br>(last 4 digits only)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | X       | X                       | X                                                                                                                                                                                                                                              | X             |                                               |        |  |  | X              | X | X | X |  |  |  |  |
| Nationality                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| Occupation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| Email                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| Contact Number                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| <b>Appointed Legal Guardian</b> (if applicable)<br>If you are an international student below 18 years old, and not living with your parents in Singapore, you are required to have a legal guardian. The appointed guardian must be above 18 years old and living in Singapore.                                                                                                                                                                                                                                                                                                                                                                             |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |                         |                                                                                                                                                                                                                                                |               | Nationality                                   |        |  |  |                |   |   |   |  |  |  |  |
| *NRIC /Passport / Fin No.<br>(last 4 digits only)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | X       | X                       | X                                                                                                                                                                                                                                              | X             |                                               |        |  |  | Contact Number |   |   |   |  |  |  |  |
| Email                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| Residential Address                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| <b>Academic Qualifications</b><br>Provide details of any qualifications you have obtained and/or are currently pursuing in chronological order.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| Name of School                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Country | Language of Instruction | Period of Study                                                                                                                                                                                                                                |               | Certificate Awarded/<br>Highest Qualification |        |  |  |                |   |   |   |  |  |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                         | from<br>mm/yyyy                                                                                                                                                                                                                                | to<br>mm/yyyy |                                               |        |  |  |                |   |   |   |  |  |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| <b>Disability/Special Needs</b><br>Do you have any learning disability or special needs (i.e., social/communication impairment such as autistic spectrum disorder or specific learning disability (SLD) such as dyslexia, dyspraxia, ADHD, etc.)?<br><input type="checkbox"/> No <input type="checkbox"/> Yes. If yes, the school may require you to submit a medical report and/or a psychological assessment report (not more than 2 years old).<br>Do you have any allergies or medical conditions?<br><input type="checkbox"/> No <input type="checkbox"/> Yes. If yes, please provide details (type of allergies or name of medical conditions). _____ |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| <b>English Language Proficiency</b><br>As all courses are taught in English, applicants must meet a minimum English language requirement. Applicants must either have obtained a satisfactory score in one of the tests shown below, or provide evidence of having reached an acceptable level of English Proficiency from a former school, or reach an equivalent standard in the Insworld English Language Placement Test.                                                                                                                                                                                                                                |         |                         |                                                                                                                                                                                                                                                |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| *TOEFL / IELTS / IGCSE English Language / GCE O Level English Language                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |                         | Year taken:                                                                                                                                                                                                                                    |               | Score:                                        |        |  |  |                |   |   |   |  |  |  |  |
| Other English Language test, please specify _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |                         | Year taken:                                                                                                                                                                                                                                    |               | Score:                                        |        |  |  |                |   |   |   |  |  |  |  |
| <b>Academic Course Selection</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |                         | <b>Duration of Study</b> (1 term = 3 months)<br><i>(No. of terms is subject to student's academic qualifications)</i>                                                                                                                          |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| <input type="checkbox"/> English for Academic Study (Standard 3 terms)<br><input type="checkbox"/> Elementary <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |                         | <input type="checkbox"/> 6 Terms <input type="checkbox"/> 5 Terms <input type="checkbox"/> 4 Terms                                                                                                                                             |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| <input type="checkbox"/> Edexcel International Tuition Programme                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |                         | <input type="checkbox"/> 3 Terms <input type="checkbox"/> 2 Terms <input type="checkbox"/> 1 Term                                                                                                                                              |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| <input type="checkbox"/> Preparatory Course for Pearson Edexcel International General Certificate of Secondary Education (International GCSE) Examination                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |                         | Commencing                                                                                                                                                                                                                                     |               |                                               |        |  |  |                |   |   |   |  |  |  |  |
| <input type="checkbox"/> Preparatory Course for Pearson Edexcel International Advanced Level (IAL) Examinations / Preparatory Course for Pearson Edexcel GCE Advanced Level Examination                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |                         | <input type="checkbox"/> Jan <input type="checkbox"/> Apr <input type="checkbox"/> Jul <input type="checkbox"/> Sep<br><input type="checkbox"/> 2025 <input type="checkbox"/> 2026 <input type="checkbox"/> 2027 <input type="checkbox"/> 2028 |               |                                               |        |  |  |                |   |   |   |  |  |  |  |

## Future Plans

What are your plans after studying at Insworld?

## Market Research

How did you find out about Insworld? Please tick **THE ONE** that applies and \*delete as appropriate.

☐ Agent

☐ Search Engine

☐ Social Media

Name \_\_\_\_\_

\*google / yahoo / baidu / others

\*Facebook / WeChat / Twitter / others

☐ Referral (\*school / family / friend / others), please name \_\_\_\_\_

☐ Others (\*advertisements / seminar / exhibition), please name \_\_\_\_\_

## Prospective Student Pre-Course Counselling Checklist

Before you submit your application, it is important that you have received full information about Insworld Institute and the course that you wish to apply for. The checklist below is to be used as a guide. Please ensure that you understand all relevant items shown below. This information is available on our website [www.insworld.edu.sg](http://www.insworld.edu.sg).

If you require any further clarification or assistance, please do not hesitate to contact the school.

**Please tick ☒ to confirm that you have received pre-course counselling before you submit your application.**

☐ Brief history of Insworld Institute and its Vision, Mission, Values and Culture.

☐ School's location and general description of the school facilities and infrastructure.

☐ The School Management Team, Members of Academic and Examination Board and the Academic Team.

☐ Application requirements and procedures.

☐ Course information such as course admission requirements, course modules and outlines, course duration and assessment schedules, promotion and award criteria and English Language proficiency.

☐ Type of certification awarded at the end of the course.

☐ Course counseling to match the aspirations of the prospective students with the course learning outcomes, opportunities for further education after graduation or job prospects after graduation.

☐ Samples of school timetables, Internal and External Examination Schedules.

☐ Total fees payable (tuition and non-tuition, application fee, miscellaneous fees, payment schedule, etc.), including payment methods, installment payment amounts and the due dates for each instalment.

☐ Enhanced Registration Framework and EduTrust.

☐ Sample of Student Contract.

☐ Fee Protection Scheme adopted by Insworld

☐ Student Medical Insurance.

☐ Refund Policy and ten (10) calendar days cooling off period from and including the date of the Student Contract

☐ Transfer, Withdrawal, Deferment of Course Policy and Expulsion Policy.

☐ Student Support Services and Extra-Curricular Activities offered at the school.

☐ Student Code of Conduct and Attendance Policy.

☐ Terms and Conditions for Student.

### Additional information for International Students

☐ Student's Pass application procedures, including the terms and conditions of the Student's Pass issued by the Immigration & Checkpoints Authority (ICA) of Singapore.

☐ Relevant Singapore Laws.

☐ Advice on accommodation and cost of living in Singapore.

☐ Advice on Personal and Medical Insurance.

☐ General healthcare services in Singapore.

## Supporting Documents

The following items are required to be submitted with your application form:

- ☐ An application fee of S\$1600.00.  
The application fee is non-refundable in all cases except in the event that the Singapore Ministry of Education does not approve the application of a Singapore citizen to study at Insworld Institute. In this event, the application fee is fully refundable.
  - ☐ Certified copies of most recent school results/transcripts and highest school leaving certificate.  
(If original transcripts are in any language other than English, please provide a certified translation).
  - ☐ For Singaporean or Singapore PR: photocopy of NRIC and/or International Passport.  
For International Students: photocopy of International Passport and any other 'Pass' held in Singapore (if any).
  - ☐ Photocopy of NRIC and/or International Passport of both Parents and Legal Guardian (if any).
- \* Certified means witnessed by a member of staff or approved agent of Insworld, the school that issued the transcript or a 3<sup>rd</sup> party with the legal power to certify documents in your country. All students must produce the originals of these documents for verification before commencing their studies at Insworld.

Note: Additional documents may be required from students who need to apply for a Student's Pass (i.e., birth certificate, financial statements, etc. as required by the Immigration & Checkpoint Authority of Singapore).

## Applicant's Declaration and Signature

- I declare that I have read and understood this application form and that the information I have provided is correct and complete.
- I declare that I have read and understood all the important and relevant information in the 'Prospective Student Pre-Course Counselling.'
- I declare that I have read and accept Insworld's Terms and Conditions for Students.
- I understand that the application fee of S\$1600.00 is non-refundable (except the specific circumstances stated above) and that the supporting documents that I have submitted with this application will not be returned to me.

|                                                                              |                    |               |
|------------------------------------------------------------------------------|--------------------|---------------|
| _____<br>Name of Applicant                                                   | _____<br>Signature | _____<br>Date |
| _____<br>Name of *Parent/Guardian<br>(if applicant is below 18 years of age) | _____<br>Signature | _____<br>Date |

## How to submit your application

Applicants should send the completed application form and all the relevant supporting documents to:

**Admissions Office**  
**Insworld Institute**  
**420 North Bridge Road #05-11, North Bridge Centre, Singapore 188727**  
Telephone: +65 6732 1728      Email: [admissions@insworld.edu.sg](mailto:admissions@insworld.edu.sg)  
Website: [www.insworld.edu.sg](http://www.insworld.edu.sg)

Please note that incomplete application form and/or lack of any of the relevant supporting documents will cause delay in processing your application.

**Agent's Name/Stamp**  
(if applicable)

## Confidentiality

The School is committed to maintaining the confidentiality of the student's personal information provided in this form and undertakes not to divulge any of the student's personal information to any unauthorized third party (excluding Singapore Government Agencies) without the prior written consent of the student. Please refer to the school PDPA policy (website [www.insworld.edu.sg](http://www.insworld.edu.sg)).